



Speakers' Letter

Speaker: Ashley Norse, MD | Vice Speaker: Mark Rubenstein, MD

1430 Piedmont Dr E, Tallahassee, FL 32308 | (850) 224-6496

March 3, 2023

TO: FMA Component County Medical Society Presidents and Executive Directors
FMA Recognized Specialty Medical Society Presidents and Executive Directors
FMA Board of Governors
Chairs, Specialty Society Section, Medical Student Section, Resident & Fellow Section,
Florida Medical Association Alliance

FROM: Ashley Norse, MD, and Mark Rubenstein, MD

RE: 2023 FMA Annual Meeting, July 28-30
Hyatt Regency Orlando

The 2023 FMA Annual Meeting is scheduled for July 28-30 at the Hyatt Regency Orlando. Preparations are currently underway for the business of the House of Delegates, Good Government Lunch, and other select in-person events. Our annual celebration of medicine also will include the David A. Paulus, MD Poster Symposium on July 29 and the installation of 147th FMA President Jason Goldman, MD. The following information and deadlines will assist you and your delegates in planning for this event. Updates will be posted on the [FMA Annual Meeting website](#) as they become available.

HOTEL INFORMATION

The Hyatt Regency Orlando is located at 9801 International Drive. The room block rate for a standard/double room is \$195 and reservations can be made by calling group reservations at 402-593-5048 or [by clicking here](#). Reference FMA group code **GOJI** when making your reservation.

The group cut-off date is July 5, 2023.

One night's room deposit is required when making a reservation. Cancellation of guaranteed reservations must be received three (3) days prior to arrival to avoid one night's room charge/taxes. Check-in is at 3 p.m. and checkout is at 11 a.m.



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PRELIMINARY SCHEDULE OF EVENTS FOR DELEGATES

(Times are subject to change.)

Friday, July 28

Afternoon Credentials and Standing Rules Committee

Saturday, July 29

6-8 a.m.	Caucus Meetings
8-9:30 a.m.	House of Delegates – First Session
10-11:30 a.m.	Reference Committee Hearings
2 p.m.	Voting Opens
12:30-2 p.m.	Good Government Luncheon

Sunday, July 30

6-7:30 a.m.	Caucus Meetings
7-8 a.m.	Delegate Credentialing
8 a.m.	Voting Closes
8 a.m.-noon	House of Delegates – Second Session
12:30-3 p.m.	2023-2024 Board of Governors Post-Convention Meeting

AFFILIATE GROUP MEETING

FMA affiliate groups wishing to meet should submit their requests directly to the FMA no later than April 21, 2023. All requests will be considered on a priority basis, with FMA programs first, followed by groups conducting scientific programs, then business and caucus meetings. Every effort will be made to accommodate requests within the space available. It is important to note that the FMA entered into a contract with Hyatt Regency for meeting space based in part on food and beverage minimum requirements. If your group requests meeting space, we respectfully ask that you commit to a minimum food and beverage order of \$250 per day. If you have no food/beverage requirements, a room rental fee of \$250 per day will be assessed. For more information and the group meeting request form, [click here](#) and send the completed form to Brittany Jackson at bjackson@flmedical.org

FMA HOUSE OF DELEGATES

Please click here for a special presentation from the Speakers regarding the House of Delegates.

The FMA House of Delegates (House) is composed of delegates representing the following groups:

- FMA officers
- FMA Board of Governors (*elected members only*)
- FMA component county and recognized specialty medical societies
- Specialty Society Section
- Young Physician Section
- Resident & Fellow Section
- Medical Student Section
- Florida Medical Association Alliance



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The business of the House is established by a blend of tradition and requirements of the Charter and Bylaws, and includes:

1. Setting policy for the FMA by acting on recommendations from the Board of Governors and resolutions presented by component county medical societies, recognized specialty medical societies, special sections and Delegates.
2. Hearing addresses and reports from the Treasurer, Speaker, and outgoing and incoming Presidents.
3. Presenting awards recognizing distinguished work by members of the FMA and others whom the FMA decides to honor.
4. Electing FMA officers, Board members and AMA Delegates/Alternates.

Additional presentations may be arranged by the Speaker or by request of a member of the House with unanimous consent of the House for discussion.

The first House is scheduled to meet on Saturday, July 29, from 8-9:30 a.m., followed by four Reference Committee hearings from 10-11:30 a.m. The House will reconvene on Sunday, July 30, from 8 a.m.-noon. For a complete guide to the process by which the FMA House transacts business, [click here](#).

Your speakers have recorded a presentation entitled "House of Delegates Orientation" that may be helpful, particularly for new delegates. To view, please [click here](#).

[Delegate Entitlements and Certification](#)

Each society represented in the House is required to provide the FMA with the names of delegates by May 12. With the exception of the FMA Alliance, each delegate is required to be an active, dues-paying member in good standing with the FMA.

County and specialty medical society executive directors are responsible for providing the names of all delegates and alternates by May 12. Submit rosters to events@flmedical.org or by fax: 850-224-6627.

Changes to delegate rosters for contested election voting will not be made after the registration desk closes on Friday, July 28. Delegate changes for the House of Delegates will be made throughout the weekend.

Delegates – County Medical Societies

Each component county medical society is entitled to representation in the House as follows:

One (1) voting delegate for every forty (40) active/current dues-paying members of the FMA (or fraction thereof) as of December 31, 2022. No delegate may represent more than one organization. Please make every effort to select delegates and alternates who are able to attend the FMA Annual Meeting in its entirety. For a list of [entitlements refer here](#).

Delegates – Specialty Medical Societies

Each recognized specialty medical society is entitled to representation in the House as follows:

One (1) voting delegate for every forty (40) active/current dues paying members of the FMA (or fraction thereof). No delegate may represent more than one organization. Please make every effort



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to select Delegates and Alternates who are able to attend meeting in its entirety. For a list of [entitlements click here](#).

If you do not see your society listed, please contact Adam Baust at abaust@flmedical.org or 850-224-6496.

Delegates – FMA Board of Governors, Sections and Other

[Delegate entitlements](#) for FMA Sections, FMAA and elected members of the FMA Board of Governors can be found [by clicking here](#).

[Resolutions](#)

Business is introduced into the House through the presentation of resolutions by delegates on behalf of their county or specialty medical society, section or as an individual. Resolutions received by Friday, May 12 will be published in the FMA Delegate Handbook. Resolutions received after May 12 and prior to end of day June 2 will be published in the Handbook Addendum. For additional information on resolutions, refer to the attached [procedures](#) and [instructions](#). Prior to submitting resolutions, it is recommended that you review the current [FMA Policy Compendium](#) and the [summary of actions from the 2022 House of Delegates](#).

[Late Resolutions](#)

Resolutions received after June 2 and prior to 11 a.m., July 28 will be considered late and referred to the Credentials and Standing Rules Committee for review. The Credentials and Standing Rules Committee is responsible for determining whether the late-filed resolution should be considered as business of the House. Sponsors of late resolutions are required to attend the Credentials and Standing Rules Committee on Friday, July 28 and formally request consideration by the House, paying particular attention to addressing the reason(s) why the resolution could not have been submitted in a "more timely fashion." This will give them some guidance as to what they should focus on rather than coming to discuss the merits of the resolution's content.

FMA REFERENCE COMMITTEES

Reference Committees are groups of at least five delegates, who are not current officers or members of the Board of Governors, selected by the Speakers to conduct open hearings on matters of business of the House of Delegates. All members of the Reference Committee are voting members. Having heard discussion on the subject before it, the Committee draws up a report with recommendations to the House for disposition of its items of business. To [serve on a reference committee, please click here](#). The deadline for reference committee nominations is May 12.

Online testimony will be open to delegates on Monday June 26 at 9 a.m. EDT and close on Friday, July 7 at 9 p.m. EDT. Delegates may submit testimony on any properly filed resolution. Delegates who choose to submit testimony must indicate their support or opposition of each respective resolution. The Reference Committees will meet in executive session during the week of July 10-14 to create Reference Committee reports. The reports will be published online prior to the start of the FMA Annual Meeting. Delegates will have the opportunity to debate the committee's recommendation during in-person Reference Committee hearings on July 29, .

[Descriptions of the Reference Committees can be found here.](#)



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FMA ELECTIVE OFFICE

FMA officers, select seats on the FMA Board of Governors, and AMA delegates/alternates are elected by the House. Any active member in good standing seeking to run for elective office should notify Brittany Jackson at bjackson@flmedical.org by June 2 for publication in the FMA Delegate Handbook. Voting will open Saturday, July 29, at 2 p.m. and close Sunday, July 30, at 8 a.m. A list of **open seats and announced candidates can be found here**. For a guide to the election process refer to the **FMA Election Process and Campaign Rules**.

INSTALLATION OF THE FMA'S 147th PRESIDENT

On Saturday, July 29, during the scheduled House of Delegates session, the FMA will install Jason Goldman, MD, as its 147th President.

AWARDS

Every year the FMA may present the following six awards to deserving individuals: FMA Award of Distinguished Service, Certificate of Appreciation, Distinguished Layman's Award, the Gerold L. Schiebler, MD Advocate for Medical Students Award, the Harold S. Strasser, MD Good Samaritan Award, and the Roy M. Baker, MD Award for Outstanding Leadership in the Provision of Emergency Medical Services by a Physician or Layperson. A **description of the awards can be found here**. To nominate someone for an award, submit their name, the nominating person or organization's name, and reason(s) why they should be considered. All nominations are due to Brittany Jackson at bjackson@flmedical.org no later than June 30.

OTHER EVENTS AND REGISTRATION

The FMA will host CME, the David A. Paulus, MD Poster Symposium, and other events virtually and in person. **Refer to our site <http://www.flmedical.org/>** for up-to-date information on the weekend's schedule of events, updates from the Speakers, announced candidates, meeting registration information, etc.



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IMPORTANT DEADLINES

Important deadlines and staff contact information are listed below to assist in preparing for the meeting.

Affiliate Meeting Request – April 21

Brittany Jackson 850-224-6496 bjackson@flmedical.org

Reference Committee Nominations – May 12

Brittany Jackson 850-224-6496 Fax 850-224-6627 bjackson@flmedical.org

On-Time Resolutions – May 12

Brittany Jackson 850-224-6496 Fax 850-224-6627 bjackson@flmedical.org

Delegate Certification – May 12

Adam Baust 850-224-6496 Fax 850-224-6627 events@flmedical.org

On-Time Resolutions for Handbook Addendum – June 2

Brittany Jackson 850-224-6496 Fax 850-224-6627 bjackson@flmedical.org

Announced Candidates for Elective Office – June 2

Brittany Jackson 850-224-6496 Fax 850-224-6627 bjackson@flmedical.org

Delegate Handbook Available – June 9

Delegate Handbook Addendum Available – June 23

Hotel Room Block Deadline – July 5